

City of Franklin Addendum No. 2 to

Purchasing Office Solicitation No.: 2012-022

1. Solicitation identified: This **Addendum No. 2** applies to the following five (5) separate and independent group employee insurance procurements:
 - (a) health benefit program and associated services; (b) pharmacy benefit management; (c) dental benefit program and associated services; (d) group life, accidental death and dismemberment, and supplemental life; and (e) long-term disability

Purchasing Office Solicitation No.: 2012-022

2. Notice to Proposers publication date: **February 9, 2012**
3. Solicitation release date: **February 8, 2012**
4. Deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation: **February 22, 2012, 2:00 p.m. Central Time**
5. Addendum No. 1 release date: **February 24, 2012**
6. Deadline for submittal of a non-binding statement of intent to propose: **February 24, 2012, 2:00 p.m. Central Time**
7. Addendum No. 2 release date: **March 2, 2012**
8. Proposals submittal deadline and opening: **March 15, 2012, 2:00 p.m. Central Time**
9. Interviews of one or more finalists may be conducted (health and dental categories only): **April 9-13, 2012
(date and time to be determined)**
10. Tentative date of release of City's tabulation of proposals received and notice of intent to award: **April 20, 2012**
11. Tentative date of award: Meeting of Board of Mayor and Aldermen at which is tentatively scheduled to be awarded the selection of the proposal that best meets the needs of the City: **May 8, 2012, 7:00 p.m. Central Time**
12. Target effective date of contract(s): **July 1, 2012**

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13. Addendum:

In reference to the City of Franklin's **February 8, 2012** Purchasing Office Solicitation No. **2012-022** for the supply and delivery of group employee insurance benefits, the City has decided to postpone by three (3) days the proposals submittal deadline and opening from March 12, 2012 to March 15, 2012. The City still intends to issue, as soon as possible, another addendum that answers questions that were asked prior to the February 22, 2012, 2:00 p.m. Central Time deadline for submittal of questions seeking to revise or clarify any aspect of this procurement solicitation and that were not already answered in Addendum No. 1.

The purpose of this **Addendum No. 2** is to announce to all vendors who are known or thought to be interested in responding to the referenced solicitation the City's decision to postpone the proposals submittal deadline and opening as described above.

The submittal deadline and scheduled opening of all proposals received is hereby revised to be:

March 15, 2012, 2:00 p.m. Central Time

14. Acknowledge receipt of addendum: Proposers shall acknowledge receipt of this addendum on the Proposal Submittal Form in the space to the right of the text on that form that reads, "Receipt acknowledged of any and all issued addenda to this solicitation."

15. Questions: The deadline for optional submittal in writing of questions seeking to revise or clarify any aspect of this procurement solicitation has now passed. To ask questions of a procedural nature, please contact:

City of Franklin Purchasing Office
Franklin City Hall, Suite 107
109 3rd Ave. South
Franklin, TN 37064
purchasing@franklinton.gov
Tel: 615/550-6692
Fax: 615/550-0079

16. Communication with City during procurement phase: Any questions about either the content of or the procurement process pertaining to this procurement solicitation should be addressed as described above. Until the procurement award has been made, vendors shall not communicate about either the content of or the procurement process pertaining to this procurement solicitation with any official, employee or other representative of the City except through the City's Purchasing Office. The City reserves the right to disqualify any vendor that initiates unauthorized communication with the City during the procurement phase.